

# The Shepherd's Flock Early Learning Center



## ELC School News August 2018

Welcome to school! We hope you've had a great summer and are ready for a wonderful year at Shepherd's Flock. We look forward to seeing everyone at Orientation. Below you will find the date and time for your child's Orientation. Please note that Preschool Orientation is held in the morning and Kindergarten Orientation is held in the early evening. Mark your calendar ... This is a very special time in your child's educational journey. It's going to be an exciting year!

### **Preschool Orientation is held in the morning on Aug. 29 & Aug. 30. See dates & times below:**

MWF and M-F classes: Wednesday, August 29

T/Th and M-Th classes: Thursday, August 30

**\*Morning preschool classes attend Preschool Orientation from 10:00 a.m.-11:00 a.m.**

**\*Afternoon preschool classes attend Preschool Orientation from 11:00 a.m.-12:00 p.m.**

### **Kindergarten Orientation is held in the early evening on Thursday, Aug. 30**

Morning Kindergarten class: Orientation from 4:30 p.m. – 5:30 p.m.

Afternoon Kindergarten class: Orientation from 6:00 p.m. - 7:00 p.m.



Please arrive approximately 10-15 minutes early to submit or check on your registration paperwork. Many parents will be turning in their remaining health forms at this time. Volunteers will be ready to assist you. You may enter the building from the East or West doors. Orientation will take place in the sanctuary.

Enclosed you will find a **Home Information Report**. We ask that you complete this sheet to help your child's teacher have a better understanding of your child's personality and abilities. Please fill out the form and **return it directly to your child's teacher at Orientation**. Any other registration forms may be given to volunteers who will be at a table near the entrance of the sanctuary. Thank you.

### **What To Expect at Orientation**

After some general announcements are made and you have a chance to meet the teachers, we will proceed to the classrooms. Due to limited space, we ask that only the enrolled students and their parent(s) attend. This is a wonderful opportunity for teacher, parents, and children to meet. Once in the classroom, you will be given further information by your child's teacher regarding the classroom routine and other procedures. You will also be asked to confirm your current e-mail address. Lastly, the teachers have planned a couple of fun activities that will help the children get to know them, their classmates, and the classroom, so they will feel more comfortable and look forward to their first day of school.

### **Volunteer Opportunities**

During Orientation you will be invited to sign up for volunteer opportunities. Look for sign-up sheets at a table as you enter the sanctuary. There are also jobs specific to your child's class that you may sign up for once you make your way to the classroom. At Shepherd's Flock we depend on and greatly appreciate parent volunteerism. It is only with your help that your child's school is the best that it can be. Thank you for giving your time and sharing your talents with us!



(see reverse)

### **The ELC Volunteer Team Invites You!**

Would you like to be involved in your child's school and have a say in what goes on around the ELC? If so, the Volunteer Team is for you! The monthly meetings are family friendly. Jump in whenever you're able. Our first meeting is actually a preliminary one, held before school even starts, on **Wed, Aug. 29 at 2:00 in the church nursery**. This is due to planning a Back-to-School Coffee Event which is scheduled for the first week of school. Going forward we'll meet on a school day over the lunch hour, making it convenient for both a.m. and p.m. session families to attend. Always feel free to bring kids and brown bag lunches/snacks. (nut-free please, per our building policy) So bring a friend and come! Questions? Contact Diane Hensley.

### **Shepherd's Flock Ice Cream Social and Silent Auction ... Save the date!**

Mark your calendars for **Monday, October 15th 6:00-8:00 p.m.** for our school social. Your entire family is invited to enjoy ice cream and toppings! This fun, social event is a great opportunity to get the SCOOP on new classmates and teachers! Other activities include a raffle of fun theme baskets sponsored by the ELC classes and teams from Shepherd of the Valley, as well as local businesses. There will also be games for the kids. Planning for this event is underway but more help is needed. If you would like to help, look for the sign-up sheet at Orientation or attend the Volunteer Team Meeting. (see above)

### **You Are Invited – Shepherd of the Valley Lutheran Church**

There are many great opportunities for your preschooler, not to mention you and your entire family here at Shepherd of the Valley. We consider you an extension of our church family. If at any time we can pray for you or for a member of your family, please let us know. See me or a member of our office staff about being included in the prayer list.

- Saturday service - 5:00 p.m. (traditional style)
- Sunday services - 8:00 a.m. (traditional service), 10:30 a.m. (contemporary hour)
- Sunday School classes for both kids and adults - 9:15–10:15 Beginning Sept. 9
- Wednesday night activities offer something for all ages – 6:30-7:30 Beginning Sept. 5

### **Monthly Tuition Payments – Looking Ahead**

Monthly tuitions are to be paid between the 1st and the 15th of each month, September through May (except for kindergarten families who have already paid September tuition upfront). Shepherd's Flock does not invoice for payments. You are strongly encouraged to set up automatic payments using one of the options on the following page. Thank you for your attention to this!

### **A Note From The Director**

Lastly, as Director of The Shepherd's Flock Early Learning Center I want to welcome you to our school. Thank you for being here. You have our commitment to providing your child the best in early education in a positive, Christian, educational environment. Please feel free to contact me at any time with questions or comments. I can be reached by phone or e-mail, listed below. In addition, you are welcome to stop by the ELC office anytime, located just inside the church office. I look forward to seeing you soon. God's blessings to you for a wonderful school year!

Diane Hensley  
Director, Early Learning Center  
225-1952 ext. 114 or [diane@sotv-wdm.org](mailto:diane@sotv-wdm.org)

**Don't Forget ... First Day of School: (We can't wait! 😊)**  
T/Th, M-Th, M-F & Kdg. classes - Tuesday, September 4  
MWF classes - Wednesday, September 5

## **Tuition - Ways to Pay**

**1. *New This Year! - Easy online payments!***

Set up recurring online payments through the Shepherd's Flock website.

Visit [www.shepherd-valley.org](http://www.shepherd-valley.org)

Click "Preschool & Kindergarten"

Click "Make a Payment"

**2. **Set up Bill Pay / Auto Pay****

Contact your bank or financial institution for easy set-up and have your tuition check automatically mailed to Shepherd's Flock.

**3. **Place a check in the Tuition Box on the wall in the Education Wing hallway.**** Look for the box labeled "Tuition Box", not to be confused with the Scholastic Book Order Box. ☺

### **Monthly Tuition:**

Tuitions are due the 1<sup>st</sup> of each month with a \$10 late fee assessed after the 15<sup>th</sup>. Preschool tuition is paid September through May. Kindergarten tuition is paid October through May. (September tuition has already been paid and is considered a down payment for kindergarten.)

2-day Preschool Program - \$135.00/mo.

3-day Preschool Program - \$165.00/mo.

4-day Preschool Program - \$195.00/mo.

5-day Preschool Program - \$240.00/mo.

Half-day Kindergarten - \$280.00/mo.

Please make tuition payable to:

Shepherd's Flock ELC

3900 Ashworth Rd. WDM, IA 50265